

National Residence Hall Honorary National Bylaws

Preamble

We, the members of the National Residence Hall Honorary, as an integral component of the National Association of College and University Residence Halls, Incorporated (NACURH), in order to recognize individuals who contribute outstanding service and who provide important leadership in the advancement of residence hall systems; and to maintain a commitment to scholastic achievement; do hereby ordain and establish these by-laws.

Article I - Name

The name of this organization shall be the National Residence Hall Honorary, hereinafter referred to as the NRHH.

Article II – Chapter Chartering Process

- Sec. I* Charters shall only be issued to institutions who are affiliated and are in good standing with NACURH as defined in the NACURH Governing Documents.
- Sec. II* Institutions interested in chartering a NRHH chapter must submit an affiliation form, membership roster and a copy of the chapter's proposed constitution to the NACURH Information Center (NIC).
- A. Chapter constitutions shall contain articles relating to:
1. Name
 2. Purpose
 3. Membership Qualifications
 4. Selection Procedures
 5. Officers
 6. Meetings
 7. Finances
 8. Amendment Procedures
- B. Chapter constitutions shall be subject to the approval and provisions of the Associate Directors for NRHH (ADs-NRHH); the NRHH bylaws and amendments; and amendments to the NACURH Governing Documents.
- Sec. III* Upon acceptance of the constitution, a certificate of charter shall be issued to the institution by the NIC.
- Sec. IV* Should a chapter's charter lapse, the chapter must apply for a new charter before it can induct any new members. A chapter's charter shall be considered lapsed at the:
- A. Termination of the institution's affiliation with NACURH.
- B. End of two successive NACURH Corporate Business Meetings in which the chapter did not have voting rights.

Article III – Chapter Affiliation

- Sec. I* Membership of NRHH shall consist of the on-campus housing representative chapters from colleges and universities, which remain active in this association by:
- A. Having NACURH affiliation fees on record
 - B. Submitting a Chapter Affiliation Form
 - C. Submitting a Membership Roster
 - D. Remaining financially solvent with NACURH
- Sec. II* Affiliated chapters of NRHH shall be entitled to one (1) vote at any special or regular meeting, election or on any question that may arise.

Article IV – Re-affiliation and Standing

- Sec. I* Chapters may re-affiliate by completing a NRHH Chapter Affiliation Form, submitting a current Membership Roster, and an updated chapter constitution (if applicable) to the NIC, contingent on approval of institutional affiliation materials and receipt of fees.
- Sec. II* Chapters will be considered in good standing according to the following requirements:
- A. Affiliation with the NRHH
 - B. Submission of an approved, updated constitution and a current membership list to the NIC (if applicable).
 - C. Institution in good standing with NACURH
 - D. No outstanding debt with NACURH
- Sec. III* Chapters considered to be in good standing shall have voting rights.

Article V – Chapter Membership

- Sec. I* The total active membership of a chapter may include up to, but not more than, 1% of the total residence hall population that year, or 20 members, whichever is larger. The total 1% membership does not include alumni, early alumni or honorary members.
- A. Residence halls being defined as any college and university housing unit whose occupants belong to the Residence Hall Association (RHA) or equivalent organization.
 - B. "One Percent Cap" being defined as a proportion of the total housing census of the residence halls. This information can be obtained from either the institution's director of housing, Association of College and University Housing Officers–International (ACUHO-I), or ACUHO-I Regional Directories.
 - C. The 1% membership cap shall include all members who have been inducted and live on-campus regardless of level of participation unless a member has been formally moved to Early Alumni Status.

- D. Upon request, the National Associate for NRHH (NAN) may exempt a chapter from this requirement, to be limited to the chapter's next induction ceremony at which time they must return to their membership cap.
- E. The minimum requirements for induction of an individual into active membership of a NRHH Chapter shall be a(n):
 - 1. On-campus resident at the time of nomination
 - 2. Exhibitor of outstanding leadership and service to the residence life community
 - 3. Student possessing at least a 2.5 on a 4.0 scale

Sec. II Individual membership in chapters outside of active and early alumni shall be defined and operate as follows:

- A. An active member of a chapter, who does not live in the residence hall system, or is no longer a student, shall be defined as an alumni member.
 - 1. Exceptions include temporary leaves such as, but not limited to, co-ops, internships, or study abroad.
 - 2. When members leave the on-campus community, they must submit a letter to the chapter stating whether the leave is temporary or permanent. When members submit a notice of temporary leave, they must indicate the duration of their leave to the chapter.
 - 3. If a member who has submitted a notice of permanent leave returns to the residence halls and the chapter membership cap has been reached, the chapter shall contact the NAN to request a temporary increase in their capacity until the next membership drive, at which time the chapter size must return to its correct membership capacity. In this case the returning member will not receive voting rights until a position becomes available within the chapter.
- B. An individual who is inducted into a NRHH chapter and is not a student but offers support to the on-campus community and the student affairs profession, including but not limited to, such as housing personnel, instructors, and college or university staff shall be defined as an honorary member.

- 1. Individuals who could qualify for active membership, with the exception of graduating seniors, can not be inducted as an "honorary member."
- 2. The number of honorary members a chapter shall be able to induct per academic year will not exceed ten percent of the chapter's membership cap.

Sec. III Membership selection procedures shall be prescribed in chapter constitutions.

Sec. IV Once an individual is inducted as an NRHH member, that person is an NRHH member for life.

Article VII – National Residence Hall Honorary Meetings

Sec. I National meetings of the NRHH shall take place at the annual NACURH Corporate Business Meeting and shall include at least one business meeting.

Sec. II The meeting shall be conducted in accordance with the NACURH Governing Documents.

Article VIII – Governance

The authority of the NRHH shall be vested in the NRHH National Board (NNB).

Article IX – Executive Officers

Sec. I The officers of NRHH shall be the National Associate for NRHH and the National Advisor.

- Sec. II* Duties of the National Associate for NRHH
- A. The Associate for NRHH shall administer the affairs of the NRHH.
 - B. The Associate for NRHH shall assist and advise the NBD.
 - C. The Associate for NRHH shall vote in the case of a tie in NRHH business meetings.
 - D. The Associate for NRHH shall determine if a chapter is in good standing.
 - E. The Associate for NRHH shall preside at the meetings of the NRHH and NRHH National Board (NNB).
 - F. The Associate for NRHH shall oversee the workings of the Associate Directors for NRHH.
 - G. The Associate for NRHH shall have the authority to call meetings of the NRHH and the NNB.
 - H. The Associate for NRHH shall have the power to create and appoint members to NRHH national committees.

- I. The Associate for NRHH shall be responsible for the implementation of any policies and measures of the NNB.

Sec. II Duties of the National Advisor

- A. The Advisor shall be responsible for insuring the policies of the NNB are carried out.
- B. The Advisor shall be available for consultation on national matters at NNB meetings and by request.

Article X – NRHH National Board

Sec. I The NNB shall consist of the NAN, National Advisor and the Associate Directors for NRHH.

Sec. II The NNB shall be empowered to determine general policies of the NRHH.

Article XI – Associate Directors for NRHH

Sec. I Associate Directors for NRHH (ADs-NRHH)

- A. Must be a member of an affiliated NRHH chapter and shall be selected by their respective regions before the annual NACURH Conference.
- B. Maintain regular communication with:
 - 1. All regional colleges and universities.
 - 2. NNB
 - 3. NAN

Sec. II Responsibilities of the NRHH National Board

- A. Set goals for the NRHH.
- B. Be responsible for the recruitment of membership chapters.
- C. Approve chapter constitutions for the purpose of affiliations.
- D. Maintain national governing documents and resources.
- E. Assist National Board of Directors (NBD) in the election of the NAN.
- F. Shall perform duties assigned to them by the NAN, National Executives, or the NBD.

Article XII – Governing Documents

Sec. I The Policy Book of the NRHH shall be established to further define policies and procedures pertaining to the NRHH.

Sec. II Any additions or changes to the Policy Book shall be approved by a majority vote of the NNB.

Sec. III All changes to the Policy Book shall be reported at the National Meeting of the NRHH to the NRHH representatives, the NBD and reported in the NACURH Corporate Newsletter.

Article XIII- NRHH Representatives

Sec. I Affiliated chapters shall select a NRHH Representative who shall serve as a liaison between the national organization, its regional affiliate and the campus level.

Sec. II The NRHH Representative shall be responsible for submitting materials required for affiliations purposes.

Sec. III The NRHH Representative shall have the right to vote on NRHH business as prescribed by governing documents during regional and national business meetings.

Article XIV – Mail Legislation

Sec. I From time to time issues may be brought to the attention of the NNB which may need a resolution of approval before any action can be initiated in the name of NRHH. The following is the procedure to be taken in this instance.

- A. The NAN shall prepare and distribute mail ballots to the voting members of the NNB for their consideration and disposition in accordance with policies set forth by the NNB.
- B. NNB members, within seven (7) days, shall return their respective ballots to the NAN, who shall then distribute by mail the results of the balloting.
- C. All mail ballots returned shall be certified at the next NNB meeting by a majority vote of the voting membership present and voting where there is a registered quorum of the NNB in attendance.
- D. If errors have been made relative to the result of the mail balloting, that action shall be corrected immediately.

Article XV – Amendments and Ratification

Sec. I No changes in the bylaws may occur by phone or mail ballots.

Sec. II Proposed bylaw changes must be presented in writing to the NRHH Representatives at least 24 hours before the NACURH Corporate Business Meeting.

Sec. III Bylaws may be amended by the NNB upon a two-thirds (2/3) approving vote of those present and voting; such changes taking effect upon the same concurrence by the NRHH Representatives at the NACURH Corporate Business Meeting. All bylaw changes approved by the NNB must be brought to the floor, discussed and voted on by the NRHH Representatives at the NACURH Corporate Business Meeting.

Sec. IV These bylaws may also be amended by an approving vote of two-thirds (2/3) of a quorum of NRHH Representatives at a regular or special meeting.

Sec. V Amendments to these bylaws will become effective immediately upon adoption.

Sec. VI Ratification of these bylaws will become effective immediately after a three-fourths (3/4) vote by the NNB, and majority vote by NRHH Representatives.

Approved 24 May 2009

D'Rondrell "Ron" Hamner
National Associate for NRHH & Special Initiatives

Valerie Averill
National Advisor