

2007 – 2008

NACURH Programming Grant

National Association of College & University Residence Halls, Inc.



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Welcome

Thank you for your interest in the NACURH Programming Grant.

The NACURH Programming Grant is specially designed to help take programming within your college or university to the next level. We are looking for programs that embody the mission and vision of NACURH, Inc.

As stated in our preamble, it is our sole responsibility to serve as a voice in:

- Promoting student intellectual, education, cultural, physical and social welfare;
- Designing and facilitating programs and informational services;
- Maintaining consistent and constructive procedures in matters relating to on campus residence living and,
- Providing an avenue for assisting students to achieve fuller participation in life of the college community.

General Requirements

As a service of NACURH, Inc., your college or university has the opportunity to apply for a program grant during a NACURH year (June 2007- June 2008).

Grants will be awarded based on need through an intensive application process. As such, programs that NACURH is interested in should be focused around leadership, diversity, community building/development, advocacy, safety, and education. All programming sponsored by this grant must be alcohol-free. However, we appreciate creativity as your program does not have to be categorized into one section. Your program should take place between late January and early May 2008.

Please review all deadlines and supplemental materials required. Any missing documents that are required will not be considered for the 2007-2008 year. Your college or university may not use the grant funds for personal benefit and must directly be utilized toward bettering the program.

Submission Process & Deadlines

All materials must be submitted by **5:00 PM EST - December 1st, 2007** through mail or electronic mail. If you select electronic mail, it is advised that you submit your materials, in its entirety, prior to the deadline to avoid technological errors that NACURH, Inc. is not responsible for.

Mailing Address

E-Mail Address

Jacob A. Dixon
National Chairperson, NACURH
310 Panofsky Hall
University Park, PA 16802

All files must be in Adobe PDF format only
Jacob Dixon, National Chairperson
nationalchair@nacurh.org

Any specific questions could be addressed to Jacob Dixon, National Chairperson through:
E-Mail: nationalchair@nacurh.org
Tel: (814) 862-9860

Request for Proposal

Organizational Information

Name

Street Address

City

State

Zip

Telephone

Fax

President/Chair

Phone

President/Chair E-Mail Address

Advisor

Phone

Advisor E-Mail Address

Proposal Information

Program Name

Contact Person

Position

Program Category

Other

Total Anticipated Budget

\$

Total Budget Support as of 11/1/07

\$

Annual Organization Budget

\$

Request Level *Level I* \$250 - \$1000 [] *Level II* \$1000 - \$2000 [] *Level III* \$2000 - \$3000 []

Requested Amount

\$

Program Abstract: *(max 150 words)*

Begin typing here.

Checklist & Important Dates

Please make sure you have reviewed all materials below that are required. Once you have completed the checklist, please sign, acknowledging that all materials have been submitted and you understand all requirements for the grant. *If submitting online, please put an "X" in the box and type your name on the signatory line.*

IMPORTANT DATES

<i>December 1st, 2007</i> – 5:00 PM EST	NACURH, Inc. Grant Applications Submitted
<i>December 17th, 2007</i>	Subcommittee reviews application and provides recommendation
<i>January 2nd, 2008</i>	Finalized recommendation and endorsement of NACURH, Inc. 2007-2008 Programming Grant Recipients
<i>January 10th, 2008</i>	Notification notices are mailed to all grant applicants

CHECKLIST

- _____ Request For Proposal Cover Sheet
- _____ Program Description
- _____ Community Outreach, Financial Assistance, & Marketing
- _____ A copy of a detailed line-item budget for the **program**
This budget should include all sponsorship receive as of 11/30/2007
- _____ A copy of a detailed line-item budget from the **student organization**
- _____ Schedule of Events (If multiple events, include a calendar or one event; provide a schedule of activities)

By signing below, I am acknowledging as official representatives of the programming committee and student organization that I have reviewed and understand all materials and requirements of the NACURH, Inc. Programming Grant. I understand that any supplemental materials missing will automatically not be considered for the 2007-2008 season. In addition, I understand that all grants sponsored by NACURH, Inc. must utilize the NACURH, Inc. logo on all advertisements and must cite NACURH, Inc. as a sponsor/co-sponsor.

Yes, I agree to the terms indicated.

Yes, I agree to the terms indicated.

Program Coordinator/Contact Person
Date _____

President/Chair of Student Organization
Date _____

Yes, I agree to the terms indicated.

Advisor
Date _____

Program Description

Please provide an in-depth description of the program/event. Include in the description how this program will be implemented and if this will be an on-going project. *(max 1000 words)*

Begin typing here.

Community Outreach, Financial Assistance, & Marketing

What is the specific target audience this program is outreaching? *(max 400 words)*

Is this a new program to the campus community?

- *If so, what are the main objectives that you expect the target audience to gain?*
- *If not, what were the objectives and how would it change to improve the program?*

Begin typing here.

Please provide details as to the specific placement of the funds with the grant. *(max 300 words)*

Begin typing here.

What university department/affiliates; or outside communities has/will support[ed] the program? *(Please list below)*

Begin typing here.

What marketing strategy has been developed in promoting this program to your target audience?

Begin typing here.